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STYLESHEET

1. The font to be used is **Times Extended Roman**. If you do not have this font, it can be easily downloaded. You may use **Times New Roman**, which will be converted to Times Extended Roman. We prefer Times Extended Roman as it supports diacritical marks.
2. Use **size 11** for the main body of the text, and size 10 for footnotes and abstract.
3. Use single spacing feature in Word.
4. Please avoid using any templates for headings and sub-headings.
5. **Style for titles** within the body of the text: First level titles should be numbered **(1,2,3), bold**; Second level titles should be numbered *(1.1, 1.2) italics*; Third level should be numbered (1.1.1, 1.1.2)
6. **Direct quotes:** double inverts for quotations within text. Direct quotes that exceed 5 lines should be indented. All indented paragraphs should have font size 10.
7. There is no need of providing a bibliography, but kindly ensure that the footnote references are clear and **complete**.
8. Use **footnotes** rather than endnotes or providing references within the text. Divyadaan journal follows the Chicago Manuel (adapted). For your assistance, the details to be provided are as follows:
 - a. For a **Book:** Author (name and surname), *Title of Book* (Place of Publication: Publisher, Year) page numbers.
Eg: John Deely, *Augustine and Poinso: The Protosemiotic Development* (Scranton: University of Scranton Press, 2009) 36.
Subsequent references: Deely, *Augustine and Poinso* 38.
 - b. For an **Article from a journal:** Author (name and surname), "Title of Article," *Journal Title* Vol. No. / issue no. (Year) page numbers.
Eg: John Deely, "Semeion to Sign by Way of *Signum*: On the Interplay of Translation and Interpretation in the Establishment of Semiotics," in *Semiotica* **148** (2004) 187-188.

Subsequent references: Deely, “*Semeion to Sign by Way of Signum*” 189.

- c. For an **Article in a collection:** Author (name and surname), “Title of Article,” Editor/s, *Title of Collection* (Place of Publication: Publisher, Year) page numbers.

Eg: Peter Markie, “The Cogito and Its Importance,” in John Cottingham (ed.), *The Cambridge Companion to Descartes* (Cambridge: Cambridge University Press, 1992) 144.

Subsequent references: Markie, “The Cogito and Its Importance” 146.

- d. For an **Article from the encyclopaedia:** Author (name and surname), “Title of Article,” General Editor/s, *Encyclopedia*, vol. no (Place of Publication: Publisher, Year) page numbers.

Eg: Daniel Garber, “René Descartes,” in Edward Craig (gen. ed.), *Routledge Encyclopedia of Philosophy*, vol. 3 (London-New York: Routledge, 1998) 5.

Subsequent references: Garber, “René Descartes” 6.

9. Attach a 100 word **abstract** of your article at the end of the article.

10. Attach a brief **biographical note**.

If you have any difficulties or clarifications regarding the scientific methodology, you may refer to a recent issue of *Divyadaan Journal*.